

Accreditation Disclosure Requirements

Examples:

1. ACCSC

<http://www.accsc.org/UploadedDocuments/July%202015/ACCSC%20Standards%20of%20Accreditation%20and%20Bylaws%20-%20070115.pdf>

2. ACICS: Best practices on disclosure of student of student achievement information

<file:///C:/Users/john.ware/Downloads/ACICS%20Best%20Practices%20%20Student%20Achievement%20Disclosure.pdf>



State Disclosure Requirements

Important Considerations:

1. Disclosure requirements will vary significantly depending on whether the school is accredited and/or participating in federal student loan programs.
2. Consider the timing of disclosure requirements: When does the information need to be disclosed?



Ohio Disclosure Regulations

3323-1-09 Student enrollment policies and practices.

(A) It is the responsibility of the school to determine with reasonable certainty, in advance of the acceptance of a prospective student's admission, that the student meets the minimum basic admission qualifications as required by the school to successfully benefit from the program they intend to enter.

(B) There is a student's enrollment, a school shall determine, with reasonable certainty, that a prospective student is fully informed as to:

- (1) The graduation requirements and expected outcomes of the program they desire to take; and,
- (2) The financial obligations they are entering into; and,
- (3) Their responsibilities and rights under any contracts or agreements that they are about to sign; and,
- (4) The placement and graduation rates for the program they are entering into. The applicant will be allowed to sign an enrollment agreement and the school has provided the applicant with placement and graduation rates, for any program the student is considering, for each of the preceding three years; and,
- (5) The school's most recent available passage rates on any state licensure exams related to any program that the student is considering.

(C) When completing an enrollment agreement, all potential graduate students in an Ohio school must receive and complete the state board of career colleges and schools student disclosure form or other student disclosure form as required by the board.

(D) A prospective student may be eligible to enroll in a school only when they have completed the school's enrollment agreement. A copy of the enrollment agreement must be furnished to the student at the time the agreement is completed.

(E) All enrollment agreements shall be in writing and contain the following minimum information:

- (1) Name, phone number and mailing address of school;
- (2) Program title and starting date;
- (3) Number of days or credit hours in the program including the number of weeks or months usually necessary to complete the program, the clock hour program, which must also list the number of class hours for each academic term;
- (4) A breakdown of tuition charges and all other school fees for which the student is responsible. This breakdown shall include the tuition costs for the current academic term and for the total projected length of the program at current tuition rates. This breakdown shall also include a disclosure concerning any tuition or fee increase policies that may affect the student before their expected graduation date;
- (5) The school's refund policy as required by rule 3323-1-02 of the administrative code;
- (6) The school's cancellation and refund policy including notification that the enrollment agreement may be cancelled by submitting written notice upon the first payment to rule 3323-1-02 of the administrative code;
- (7) Signature or other electronic verification from applicant and school official including the date completed;
- (8) Notice to student concerning their ability to be in compliance with the state board of career colleges and schools including board's contact name, address and toll-free telephone number;
- (9) State of jurisdiction and address.



Ohio Disclosure Regulations

Enrollment contracts

<http://codes.ohio.gov/oac/3332-1-09v1>

<http://scr.ohio.gov/Portals/0/PDFs/psr71.pdf>

School catalogs

<http://codes.ohio.gov/oac/3332-1-08v1>

<http://scr.ohio.gov/Portals/0/PDFs/psr67.pdf>

School advertising

<http://codes.ohio.gov/oac/3332-1-12v1>

Student Disclosure Form

<http://scr.ohio.gov/Portals/0/PDFs/psr17.pdf>



School Disclosures

Online Disclosures

<http://www.devry.edu/studentconsumerinfo.html>

School Catalogs

<https://www.brownmackie.edu/locations/akron/admissions/academic-catalog>

Paper Disclosures



Miscellaneous Disclosure Issues

What is a placement?

<http://www.edmc.edu/edmc-placement-rate-methodology.aspx>

What data set is being used?

<http://www.usg.edu/>

The Informed Student-Consumer: Regulating For-Profit Colleges by Disclosure

<http://harvardcrcl.org/wp-content/uploads/2015/05/InformedStudentConsumer.pdf>



Ohio's New Student Disclosure Video

Student Disclosure Video

Video:

https://student-course.edvera.com/documents/272/document_submissions/new?action=enroll&controller=sections§ion_id=9069

Disclosure Document:

<https://drive.google.com/file/d/0B3Khzp1IH7GHawNCaW5QTG8zbEk/view?usp=sharing>



Questions?

"There are naive questions, tedious questions, ill-phrased questions, questions put after inadequate self-criticism. But every question is a cry to understand the world. There is no such thing as a dumb question."

— [Carl Sagan, *The Demon-Haunted World: Science as a Candle in the Dark*](#)


