MAKE IT WORK: LICENSURE TRACK PROGRAM
NOTIFICATIONS & DISCLOSURES

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PROFESSIONAL LICENSURE DISCLOSURE REQUIREMENTS

• SARA Institutional Renewal Application
• SARA Policy & Operations Manual sec. 5.2 - online & on-ground programs
• Federal Distance Ed. Regulation (34 CFR 668.50) - online programs
• DOD MOU sec. 4(c)(5)

CHALLENGE

• Multiple webpages managed at department level
• Research – high volume
• Communications can be complex
• Stakeholder engagement
**STRATEGY**

- Multipronged approach
- Prospective and current students
- Traditional and online programs
- Accommodate existing university systems and processes

**ONLINE PROGRAM STRATEGY**

1. State Authorization Team verifies licensing board requirements in each state:
   - Review board website
   - Research rules & policies
   - Verify with board
2. State Authorization Team updates status and posts web disclosure
3. Regular regulatory review

**ONLINE PROGRAM GENERAL DISCLOSURE**

*Important Notice for Prospective Students:* If you are considering an academic program that leads to a professional license in your state, it is highly recommended that you contact the appropriate licensing agency in your state to seek information and additional guidance before beginning a program outside your state. For licensure board contact information and approval status, please see below.
ONLINE PROGRAM STRATEGY

- State authorization liaisons (associate deans)
- Share SARA disclosure requirements
- Review Out-of-State Educational Activities Policy
- Request college share disclosures with students
- Provide email, spreadsheet, and disclosure templates
- College decides how to comply
STATE AUTH TEAM

ONLINE PROGRAM

TRADITIONAL PROGRAM

ONLINE PROGRAM

TRADITIONAL PROGRAM

ONLINE PROGRAM

TRADITIONAL PROGRAM

STATE AUTH TEAM

OUT-OF-STATE EDUCATIONAL ACTIVITIES POLICY

stateauth.osu.edu

- Promotes compliance
- Provides guidance to units
- Defines roles
- Outlines processes
- Increases awareness

FACULTY & STAFF WEBSITE
STUDENT WEBSITE

State Authorization for Students

What is State Authorization?
State Authorization allows The Ohio State University to legally offer educational activities, including on-ground experiences like internships and clinics, outside Ohio. Authorization requirements for out-of-state activities vary by state and program. At Ohio State, we have a team dedicated to researching state regulations, seeking and maintaining program approvals, and communicating program approvals.

IN THE

• Multiple channels
• Outreach
• Transparency
• Clear language
• Templates
• Consistency

PROFESSIONAL LICENSURE DISCLOSURES

THANK YOU!
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